

September 18, 2015

REGULAR MEETING MINUTES
ILLINOIS CIVIL SERVICE COMMISSION
September 18, 2015

I. CALL TO ORDER THE REGULAR OPEN MEETING AT 11:03 A.M. AT 160 NORTH LASALLE STREET, SUITE S-901, CHICAGO, ILLINOIS

II. PRESENT

Fredrick H. Bates, Chairman; Anita M. Cummings, Susan Moylan Krey, William A. Schroeder, and Casey Urlacher, Commissioners; Daniel Stralka, Executive Director; Andrew Barris (by telephone), Assistant Executive Director; Courtney O'Connell, Roneta Taylor (by telephone), Sherry Campbell (by telephone) and Jayne Bethard (by telephone), Illinois Department of Central Management Services; George Sheldon, Tammy Grant, and Carolyn Ross, Illinois Department of Children and Family Services; Lori Tinsley (by telephone), Illinois Historic Preservation Agency; Dan Hall (by telephone), Illinois Department of Revenue; and Julie Moscardelli (by telephone) and Beth Duesterhaus (by telephone), Administrative & Regulatory Shared Services Center.

III. APPROVAL OF MINUTES OF REGULAR OPEN MEETING HELD AUGUST 21, 2015

IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER CUMMINGS, AND THE MOTION ADOPTED 4-0, WITH COMMISSIONER SCHROEDER ABSTAINING, TO APPROVE THE MINUTES OF THE REGULAR OPEN MEETING HELD AUGUST 21, 2015.

IV. PUBLIC COMMENT IN ACCORDANCE WITH THE OPEN MEETINGS ACT

At this time, in accordance with the Open Meetings Act and the Rules of the Civil Service Commission, Executive Director Daniel Stralka offered an opportunity for any person to address members of the Commission. Hearing no response, the meeting proceeded to the next agenda item.

V. EXEMPTIONS UNDER SECTION 4d(3) OF THE PERSONNEL CODE

A. Report on Exempt Positions from Department of Central Management Services

<u>Agency</u>	<u>Total Employees</u>	<u>Number of Exempt Positions</u>
Aging.....	144.....	18
Agriculture.....	427.....	20
Arts Council.....	12.....	2
Capitol Development Board.....	47.....	0
Central Management Services.....	1,407.....	113
Children and Family Services.....	2,628.....	47
Civil Service Commission.....	4.....	0
Commerce & Economic Opportunity.....	316.....	69
Commerce Commission.....	62.....	0
Corrections.....	11,884.....	98
Criminal Justice Authority.....	56.....	6
Deaf and Hard of Hearing Comm.....	7.....	1
Developmental Disabilities Council.....	9.....	1
Emergency Management Agency.....	80.....	6
Employment Security.....	1,224.....	32
Environmental Protection Agency.....	745.....	18
Financial & Professional Regulation.....	443.....	49
Gaming Board.....	169.....	6
Guardianship and Advocacy.....	99.....	8
Healthcare and Family Services.....	2,038.....	26
Historic Preservation Agency.....	156.....	14
Human Rights Commission.....	14.....	2
Human Rights Department.....	134.....	9
Human Services.....	13,441.....	76
Illinois Torture Inquiry Relief Commission.....	2.....	1
Independent Tax Tribunal.....	1.....	0
Insurance.....	249.....	16
Investment Board.....	3.....	2
Juvenile Justice.....	1,055.....	25
Labor.....	95.....	11
Labor Relations Board Educational.....	10.....	2
Labor Relations Board State.....	14.....	2
Law Enforcement Training & Standards Bd.....	18.....	2
Lottery.....	133.....	7
Military Affairs.....	123.....	3
Natural Resources.....	1,460.....	31
Pollution Control Board.....	19.....	2
Prisoner Review Board.....	20.....	0
Property Tax Appeal Board.....	31.....	1
Public Health.....	1,188.....	41
Racing Board.....	2.....	1
Revenue.....	1,670.....	54
State Fire Marshal.....	125.....	12
State Police.....	1,091.....	9
State Police Merit Board.....	5.....	2
State Retirement Systems.....	110.....	3
Transportation.....	2,289.....	0
Veterans' Affairs.....	1,405.....	9
Workers' Compensation Commission.....	124.....	11
TOTALS.....	46,788.....	868

B. Governing Rule – Section 1.142 Jurisdiction B Exemptions

- a) The Civil Service Commission shall exercise its judgment when determining whether a position qualifies for exemption from Jurisdiction B under Section 4d(3) of the Personnel Code. The Commission will consider any or all of the following factors inherent in the position and any other factors deemed relevant to the request for exemption:
- 1) The amount and scope of principal policy making authority;
 - 2) The amount and scope of principal policy administering authority;
 - 3) The amount of independent authority to represent the agency, board or commission to individuals, legislators, organizations or other agencies relative to programmatic responsibilities;
 - 4) The capability to bind the agency, board or commission to a course of action;
 - 5) The nature of the program for which the position has principal policy responsibility;
 - 6) The placement of the position on the organizational chart of the agency, board or commission;
 - 7) The mission, size and geographical scope of the organizational entity or program within the agency, board or commission to which the position is allocated or detailed.
- b) The Commission may, upon its own action after 30 days notice to the Director of Central Management Services or upon the recommendation of the Director of the Department of Central Management Services, rescind the exemption of any position that no longer meets the requirements for exemption set forth in subsection (a). However, rescission of an exemption shall be approved after the Commission has determined that an adequate level of managerial control exists in exempt status that will insure responsive and accountable administrative control of the programs of the agency, board or commission.
- c) For all positions currently exempt by action of the Commission, the Director of Central Management Services shall inform the Commission promptly in writing of all changes in essential functions, reporting structure, working title, work location, position title, position number or specialized knowledge, skills, abilities, licensure or certification.
- d) Prior to granting an exemption from Jurisdiction B under Section 4d(3) of the Personnel Code, the Commission will notify the incumbent of the position, if any, of its proposed action. The incumbent may appear at the Commission meeting at which action is to be taken and present objections to the exemption request.

(Source: Amended at 34 Ill. Reg. 3485, effective March 3, 2010)

* * *

C. Requests for 4d(3) Exemption

Executive Director Daniel Stralka reported the following:

- Item C was continued from last month. It is for the Department of Revenue (DOR) Audit Discovery & Recovery Program Manager. This position reports to the Audit Program Administrator who reports to the Director. DOR has an audit program which is under an exempt Audit Program Administrator. Previously, it was divided into two separate audit implementation methodologies based on the type of audit, each of which was headed by an exempt program manager: Income Tax and Sales & Miscellaneous Tax. DOR has now reorganized it so that the audit methodologies are organized not by type of tax, but by type of audit. The first is field audits which are conducted across Illinois and nationwide by a staff of employees who conduct these audits at the taxpayer place of business or residence. The second is in-house audits conducted by DOR employees in DOR facilities in Sangamon and Cook Counties utilizing data collected by DOR. This latter type of audit is the program that this requested position manages.

The audit program is significant. It conducted over 100,000 audits establishing over one billion dollars in liabilities in the last fiscal year. In addition, it must be noted that the Commission had previously granted two exemptions based on the subject matter tax, and the agency has indicated it would be abolishing one of these two positions so there will be no net increase in exempt positions should this request be approved. Staff had a concern because the reorganization would now mean there is essentially one audit program being managed by these two exempt positions with the only difference being the location of the auditors. However, considering the size of the program and there will not be a net increase in exempt positions, Staff recommended approval of this request.

Dan Hall, Program Administrator-Department of Revenue, indicated that this was a generally accurate summary but wanted to add that the in-house auditors at times have to do field audits in Central Illinois. He added that there are some distinct differences between the two types of audits. Commissioner Krey inquired about the status of the anticipated abolishment. Beth Duesterhaus, Shared Services Center, replied that it has already been submitted.

- As to Item D, this request is for a Human Resources Director at the Illinois Historic Preservation Agency (IHPA), a position that reports to the Director. This position is responsible for all employment relations functions at the agency as well as collective bargaining responsibilities. The Commission has historically granted exemptions for such positions so Staff recommends approval of this request. Chairman Bates inquired about the status of the legislation that was to separate the IHPA from the Abraham Lincoln Presidential Library & Museum. Executive Director Stralka replied that the legislation is under reconsideration but that as proposed only the IHPA would remain a Personnel Code covered agency. Chairman Bates asked for verification that the IHPA would remain a State entity if the legislation were to be enacted, which Lori Tinsley,

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Interim Human Resources Director, indicated it would. Staff recommended approval of this request.

- As to Items E1 and E2, Item E1 is a request for a Senior Deputy Director of Program Practice, Quality and Research at the Department of Children and Family Services (DCFS). Item E2 is a request for a Senior Deputy Director for Administration. Both positions report to a Chief Deputy Director who reports to the Director. DCFS is undergoing a reorganization which prompted these requests. Both positions will have significant principal policy authority for a number of programs that the Commission has previously indicated support exemption because it has granted exemptions for the individual program managers in the past. For these reasons, Staff recommended approval of these requests. Staff did note to the agency that since these new Senior Deputy Director positions push their subordinate exempt program managers an additional level down on the organizational chart, that may impact their continued qualification for exemption. It is anticipated this would be addressed at the Commission's November meeting.

George Sheldon, Acting Director-Department of Children and Family Services, provided additional background material to the Commissioners. He noted that he is the seventh Director of DCFS in the past four years. He discovered that there were 19 silos in the agency all operating independently of each other. His goal with this reorganization is to change this culture. By doing so, he does not anticipate removing the independent authority of these lower tier managers, but to cluster them together in related areas.

The Quality Assurance position is a critical position in that it will be coordinating all the various agency functions involved in child well-being. Both these positions will improve the coordination of services within DCFS. That will be the role of the Senior Deputy Director positions which is important to the delivery of services to children. Director Sheldon noted that the longest stays for wards of the State nationwide are in Illinois.

Commissioner Cummings asked if it is his goal to coordinate the agency's efforts and Director Sheldon responded affirmatively.

Chairman Bates noted that as the General Counsel for Henry Booth House, they have a great deal of interaction with DCFS in the programs it operates. He agreed that the revolving door of agency directors has been problematic for DCFS so Director Sheldon's efforts are a positive sign.

Executive Director Stralka then addressed Item E3 noting that it is a request for a Deputy Director of Monitoring who reports to the Director. This position is responsible for monitoring the agency's compliance with consent decrees, specifically the B.H. Consent Decree, and other class action litigation. The Commission had previously approved an exemption for this program which was ultimately combined with a position that also was responsible for the agency's licensing program. The agency is now splitting these responsibilities to two

positions. The other issue had to do with the recent filing of an Expert's Report in the B.H. Consent Decree. This report recommended that DCFS engage external monitors, not internal monitors, to assess its compliance with the B.H. Consent Decree. The Report also indicated that DCFS did not necessarily object to this, but that the external monitors should report to the agency and not the court. Even though the Report noted the importance of having an internal monitor, since it appeared that the external monitor may be the entity with the principal policy authority for this function Staff did not recommend approval of this request.

Director Sheldon replied that the B.H. Consent Decree had just been reactivated when he was appointed Director. Both the plaintiffs and Director Sheldon agreed on the Expert's Report including the need for monitoring. Current internal monitoring is mostly post-incident and reviewing licensing reports. There is no programmatic monitoring to see if the expected results are being delivered. The Expert Report recommended external monitors for this. There was an agreement with the plaintiffs to see what is available for the agency to utilize for clinical and programmatic monitoring until DCFS develops the internal capacity to perform this function.

Chairman Bates asked if the Expert Report also required internal monitoring as well as external monitors. Director Sheldon responded affirmatively, noting that this requested position will end up overseeing the external monitors' contract. He agreed that the capacity to conduct this monitoring was needed internally.

Commissioner Cummings inquired if the internal monitor would be reporting to him and Director Sheldon indicated they would as well as oversee the external monitors. He noted that there are three aspects of monitoring: licensing, contracts, and the programs themselves. The external monitor would be doing the programmatic monitoring while the internal monitor would do the rest. Director Sheldon added that the monitoring ultimately needs to be collaborative with the court and the plaintiffs in the Consent Decree. Illinois has 53 residential facilities and another 13,000 children in foster care. The external monitor would be monitoring the residential facilities but the agency remains the monitor of the 13,000 foster children. Illinois is overly reliant on residential facilities. Tammy Grant, Deputy Director-Department of Children and Family Services, further added that the internal monitor would be responsible for foster care licensing as well as residential. Commissioner Schroeder inquired if the Hoyleton Home was one of the 53 residential facilities. Tammy Grant indicated it was. Director Sheldon reiterated that the goal is to reduce the reliance on residential facilities.

- As to Item F, The agency asked to continue this request to October meeting. Staff has no objection.
- As to Item G, this request is for a Senior Policy Advisor at the Department of Veterans Affairs (DVA), a position that reports to the Director. The Commission has historically approved such a position but in limited numbers for agencies. Since the DVA has no such exempt position presently, and indicated it would not be seeking another, Staff recommended approval of this request.

IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER URLACHER, AND THE MOTION ADOPTED 5-0, TO GRANT THE EXEMPTION REQUEST FOR THE FOLLOWING POSITIONS:

C: Audit Discovery & Recovery Division Manager (Revenue)

D: Human Resources Director (Historic Preservation)

**E1: Senior Deputy Director of Program Practice, Quality & Research
(Children & Family Services)**

E2: Senior Deputy Director for Administration (Children & Family Services)

E3: Deputy Director of Monitoring (Children & Family Services)

G: Senior Policy Advisor (Veterans' Affairs)

IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER KREY, AND THE MOTION ADOPTED 5-0, TO CONTINUE THE EXEMPTION REQUEST FOR THE FOLLOWING POSITION:

F: Director-Targeted Violence Prevention Program (Criminal Justice Information Authority)

The following 4d(3) exemption requests were granted on September 18, 2015:

C. Illinois Department of Revenue

Position Number	40070-25-41-200-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Audit Discovery & Recovery
Functional Title	Audit Discovery & Recovery Division Manager
Incumbent	Laurie Riva
Supervisor	Audit Program Administrator who reports to the Director
Location	Sangamon County

D. Illinois Historic Preservation Agency

Position Number	40070-48-00-300-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Director's Office
Functional Title	Human Resources Director
Incumbent	Vacant
Supervisor	Director
Location	Sangamon County

E1. Illinois Department of Children & Family Services

Position Number	40070-16-00-260-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Director's Office
Functional Title	Senior Deputy Director of Program Practice, Quality & Research
Incumbent	Vacant
Supervisor	Chief Deputy Director who reports to the Director
Location	Cook County

E2. Illinois Department of Children & Family Services

Position Number	40070-16-00-270-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Director's Office
Functional Title	Senior Deputy Director for Administration
Incumbent	Vacant
Supervisor	Chief Deputy Director who reports to the Director
Location	Cook County

E3. Illinois Department of Children & Family Services

Position Number	40070-16-67-000-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Division of Monitoring
Functional Title	Deputy Director of Monitoring
Incumbent	Vacant
Supervisor	Director
Location	Cook County

G. Illinois Department of Veterans' Affairs

Position Number	40070-34-00-000-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Office of the Director
Functional Title	Senior Policy Advisor
Incumbent	Vacant
Supervisor	Director
Location	Cook County

The following 4d(3) exemption request was continued to October 16, 2015 on September 18, 2015:

F. Illinois Criminal Justice Information Authority

Position Number	40070-50-05-700-00-01
Position Title	Senior Public Service Administrator
Bureau/Division	Targeted Violence Prevention Program
Functional Title	Director-Targeted Violence Prevention program
Incumbent	Vacant
Supervisor	Executive Director
Location	Cook County

VI. **REPORT ON THE STATUS OF PRIVATE SECRETARIES AND CONFIDENTIAL ASSISTANTS EXEMPT FROM JURISDICTION B PURSUANT TO SECTION 4D(1) OF THE PERSONNEL CODE**

Executive Director Daniel Stralka indicated that he had prepared a follow-up report (previously provided to the Commissioners) which detailed the supplemental communication he had with select agencies since his initial report that was considered at the June 19, 2015 meeting. After brief discussion in which all Commissioners participated, it was the consensus of the Commissioners to accept the follow-up report and have it attached to the Minutes of the meeting.

VII. **CLASS SPECIFICATIONS**

A. Governing Rule – Section 1.45 Classification Plan

The Commission will review the class specifications requiring Commission approval under the Classification Plan and will approve those that meet the requirements of the Personnel Code and Personnel Rules and conform to the following accepted principles of position classification:

- a) The specifications are descriptive of the work being done or that will be done;
- b) Identifiable differentials are set forth among classes that are sufficiently significant to permit the assignment of individual positions to the appropriate class;
- c) Reasonable career promotional opportunities are provided;
- d) The specifications provide a reasonable and valid basis for selection screening by merit examinations;
- e) All requirements of the positions are consistent with classes similar in difficulty, complexity and nature of work.

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B. None submitted

IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER URLACHER, AND THE MOTION ADOPTED 5-0 TO DISAPPROVE ANY CLASS SPECIFICATIONS RECEIVED BY THE COMMISSION NOT CONTAINED IN THIS REPORT TO ALLOW ADEQUATE STUDY.

VIII. MOTION TO CLOSE A PORTION OF THE MEETING

IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER KREY, AND BY ROLL CALL VOTE THE MOTION ADOPTED 5-0 TO CLOSE A PORTION OF THE MEETING PURSUANT TO SUBSECTIONS 2(c)(1), 2(c)(4), AND 2(c)(11) OF THE OPEN MEETINGS ACT.

BATES	YES	CUMMINGS	YES
KREY	YES	SCHROEDER	YES
URLACHER	YES		

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IX. RECONVENE THE OPEN MEETING

Upon due and proper notice the regular open meeting of the Illinois Civil Service Commission was reconvened at 160 North LaSalle Street, Suite S-901, Chicago, Illinois at 11:40 a.m.

PRESENT

Fredrick H. Bates, Chairman; Anita M. Cummings, Susan Moylan Krey, William A. Schroeder, and Casey Urlacher, Commissioners; Daniel Stralka, Executive Director; and Andrew Barris (by telephone), Assistant Executive Director.

X. NON-MERIT APPOINTMENT REPORT

Executive Director Daniel Stralka reiterated for the Commissioners that there have been concerns with the accuracy of the data in the Consecutive Non-Merit Appointment Report for a significant length of time. He considered asking if it should be removed from future agendas for this reason. He then reported that there is a meeting scheduled with Central Management Services which will be addressing the topic scheduled for next month so he will hold off on making that request.

Set forth below is the number of consecutive non-merit appointments made by each department as reported by Central Management Services:

Agency	7/31/15	8/31/15	8/31/14
Agriculture	6	6	0
Arts Council	0	1	0
Central Management Services	1	4	0
Children and Family Services	1	2	2
Corrections	0	0	1
Employment Security	0	1	0
Healthcare and Family Services	4	5	4
Historic Preservation Agency	0	3	5
Human Rights	0	0	1
Human Services	4	7	3
Insurance	1	1	0
Juvenile Justice	0	0	1
Natural Resources	35	43	26
Public Health	0	1	0
Revenue	6	6	2
State Retirement Systems	5	5	1
Transportation	0	2	0
Workers' Compensation Commission	0	1	0
Totals	63	88	46

XI. PUBLICLY ANNOUNCED DECISIONS RESULTING FROM APPEALS

DA-14-14

Employee	Peter C. Vines	Appeal Date	12/26/13
Agency	State Police	Decision Date	09/04/15
Appeal Type	Discharge	Proposal for Decision	Discharge upheld.
ALJ	Daniel Stralka		

IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER URLACHER, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE TO UPHOLD THE DISCHARGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION DATED SEPTEMBER 4, 2015.

BATES YES CUMMINGS YES
 KREY YES SCHROEDER YES
 URLACHER YES

DA-39-15

Employee	Joseph A. Kath	Appeal Date	3/18/15
Agency	Natural Resources	Decision Date	9/04/15
Appeal Type	Discharge	Proposal for Decision	60-day suspension.
ALJ	Andrew Barris		

IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER CUMMINGS, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE THAT THE PARTIALLY PROVEN CHARGES WARRANT A 60-DAY SUSPENSION PLUS THE DURATION OF HIS SUSPENSION PENDING DISCHARGE FOR THE REASONS SET FORTH IN THE PROPOSAL FOR DECISION DATED SEPTEMBER 4, 2015.

BATES YES CUMMINGS YES
 KREY YES SCHROEDER YES
 URLACHER YES

RV-44-15

Employee	Monica L. Barry	Appeal Date	4/27/15
Agency	Central Mgmt. Services	Decision Date	8/27/15
Appeal Type	Rule Violation	Proposal for Decision	Violation found; CMS is directed to allow Monica Barry to take a typing test and to insure its employees understand that a medical leave of absence does not prevent employees from taking a typing test.
ALJ	Andrew Barris		

IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER URLACHER, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISION OF THE ADMINISTRATIVE LAW JUDGE THAT THAT THE PETITIONER HAS PROVEN BY A PREPONDERANCE OF THE EVIDENCE THAT CENTRAL MANAGEMENT SERVICES VIOLATED SECTION 13(3) OF THE PERSONNEL CODE BY FAILING TO ALLOW THE PETITIONER TO TAKE A TYPING TEST. CENTRAL MANAGEMENT SERVICES IS DIRECTED TO ALLOW THE PETITIONER TO TAKE A TYPING TEST AND TO INSTRUCT ITS EMPLOYEES THAT A MEDICAL LEAVE OF ABSENCE SHALL NOT PREVENT AN EMPLOYEE FROM TESTING FOR A POSITION.

BATES YES CUMMINGS YES
KREY YES SCHROEDER YES
URLACHER YES

XII. APPEALS TERMINATED WITHOUT DECISION ON THE MERITS

DA-18-15

Employee	Fee F. Habtes	Appeal Date	10/22/14
Agency	Veterans' Affairs	Decision Date	08/20/15
Appeal Type	Discharge	Proposal for Decision	Dismissed subject to approval of Commission; agency withdrew charges.
ALJ	Andrew Barris		

S-45-15

Employee	Percy V. Coleman	Appeal Date	4/29/15
Agency	Corrections	Decision Date	8/31/15
Appeal Type	Suspension	Proposal for Decision	Dismissed subject to approval of Commission; settled.
ALJ	Daniel Stralka		

DA-52-15¹

Employee	Percy V. Coleman	Appeal Date	6/16/15
Agency	Corrections	Decision Date	8/31/15
Appeal Type	Discharge	Proposal for Decision	Dismissed subject to approval of Commission; settled.
ALJ	Daniel Stralka		

DA-7-16

Employee	Edgar L. Howard	Appeal Date	8/17/15
Agency	Child & Family Services	Decision Date	9/01/15
Appeal Type	Discharge	Proposal for Decision	Dismissed subject to approval of Commission; withdrawn.
ALJ	Daniel Stralka		

IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER KREY, AND BY ROLL CALL VOTE OF 5-0 THE MOTION ADOPTED TO AFFIRM AND ADOPT THE PROPOSAL FOR DECISIONS OF THE ADMINISTRATIVE LAW JUDGES TO DISMISS THE APPEALS.

BATES	YES	CUMMINGS	YES
KREY	YES	SCHROEDER	YES
URLACHER	YES		

XIII. FISCAL YEAR 2015 ANNUAL REPORT

IT WAS MOVED BY COMMISSIONER CUMMINGS, SECONDED BY COMMISSIONER KREY, AND THE MOTION ADOPTED 5-0 TO APPROVE THE FISCAL YEAR 2015 ANNUAL REPORT.

¹Effective June 18, 2015 the discharge appeal of Percy Coleman (DA-52-15) was consolidated under Illinois Department of Corrections v. Percy V. Coleman, S-45-15.

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XIV. MEETING SCHEDULE FOR CALENDAR YEAR 2016

IT WAS MOVED BY COMMISSIONER KREY, SECONDED BY COMMISSIONER CUMMINGS, AND THE MOTION ADOPTED 5-0 TO APPROVE THE FOLLOWING MEETING SCHEDULE FOR CALENDAR YEAR 2016:

January 15, 2016	Chicago	July 15, 2016	Chicago
February 19, 2016	Chicago	August 19, 2016	Springfield
March 18, 2016	Chicago	September 16, 2016	Chicago
April 15, 2016	Springfield	October 21, 2016	Chicago
May 20, 2016	Chicago	November 18, 2016	Springfield
June 17, 2016	Chicago	December 16, 2016	Chicago

Chicago meetings commence at 11:00 a.m. Springfield meetings commence at 1:30 p.m.

XV. STAFF REPORT

Executive Director Stralka reported that:

- Commissioner William Schroeder had been appointed effective September 14, 2015 to fill the remainder of Garrett FitzGerald's term which expires March 1, 2019.
- Beckie Daniken will be mailing out information for the SECA charitable contribution campaign which begins September 23.

XVI. ANNOUNCEMENT OF NEXT MEETING

Announcement was made of the next regular open meeting to be held Friday, October 16, 2015 at 11:00 a.m. in the Commission's Chicago office.

XVII. MOTION TO ADJOURN

IT WAS MOVED BY COMMISSIONER URLACHER, SECONDED BY COMMISSIONER KREY, AND THE MOTION ADOPTED 5-0 TO ADJOURN THE MEETING AT 11:45 A.M.